

## Biola University, Office of the Registrar ARRANGED COURSE PERMISSION FORM (\$15 FEE)

### INSTRUCTIONS:

1. Meet with the instructor *before* registration to form course plans.
2. Obtain the signatures required for approval.
3. Fill out form. Please print legibly.
4. Attach an Add/Drop form.

**All course work must be completed by the last day of the term indicated in the Term box.  
The grade for this course must be submitted at the end of the term.**

### TERM:

20\_\_

- Fall  
 Spring  
 Summer  
 Interterm

Student Name	Student ID #	Major Code	Campus Box #	Begin Date	End Date
Last	First	Middle			

### SIGNATURES

Student Signature	Instructor Signature	Department Chair Signature	Registrar Signature

A \$15 fee will be charged student's account.

### COURSE INFORMATION

Discipline & Course Number must be verified by the instructor.

Call #	Disc./Course #	Section #	Course Title	Units	Print Instructor Name

**Required:** Include topic for Dir. Research/Ind Study/Research Sem.

Last

First

### COURSE CONTENT & GRADING CRITERIA

**Indicate course requirements or attach course syllabus:**

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#### SHADED AREAS FOR OFFICE USE ONLY

Received by \_\_\_\_\_ Date \_\_\_\_\_ Processed by \_\_\_\_\_ Date \_\_\_\_\_

- Account Charged \$15   
  Created Course   
  Registered   
  Title/Academic   
  Send Copies