



**Table 2: Sample Program Budget Summary**

Program Budget Summary: Department of _____			
Salaries	5 years ago	Current year	Notes
Line 01			
Line 02			
Line 03			
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>% increase over five years</b>
Expenses			
<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>% increase over five years</b>
Notes (e.g., salaries replaced, added or deleted; co-curricular programs added or deleted, etc.)			

**Table 3: Full-Time Faculty Comparison**

<b>Comparison of Number of Faculty in Five years ago and current year</b>		
<b>Full-time and Adjunct Faculty</b>	<b>Number of Faculty</b>	
	<b>5 years ago</b>	<b>current</b>
Full-time faculty headcount		
Full-time faculty FTE		
Adjunct faculty headcount		
Adjunct faculty FTE		



**Table 5: Proportion of Part-Time Faculty Teaching Course Selections**

Program	Lower Division Course Sections				Upper Division Course Sections			
	Fall 2003		Fall 2008		Fall 2003		Fall 2008	
	# Sec'n taught by PT	Total Sec'n	# Sec'n taught by PT	Total Sec'n	# Sec'n taught by PT	Total Sec'n	# Sec'n taught by PT	Total Sec'n
Percentage								
Increase/ Decline								

Notes:

Row 1 of this table presents the number of course sections being taught by PT faculty over the total number of course sections being taught for both lower and upper division courses.

Row 2 of this table represents the percentage of sections taught by part time faculty. E.g. if there are 10 total sections, and 7 sections were taught by part time, 70% of course sections are taught by part time faculty.

Row 3 of this table indicates the percentage change in the courses taught by part time faculty. E.g. In the above case of lower division courses, in Fall 2003, 70% were taught by part time faculty, and in Fall 2008, 50% are taught by part time faculty. The department has decreased the use of part time faculty in lower division course sections by 20%.





**Table 8: Co-Curriculum Alignment Chart**

Program Educational Objectives: Department of _____	
1.	
2.	
3.	
4.	
5.	

List any co-curricular activities (e.g., a lecture series, exhibition, student-faculty lunches, etc.) and note which educational objectives they address.

<b><u>Activity/Description</u></b>	<b><u>How does this meet a program educational objective?</u></b>
1.	
2.	
3.	
4.	
5.	