
and allows electronic mail to be exchanged with individuals all over the world.

Bookstore

The Biola Bookstore is open Monday through Saturday for the convenience of the students, faculty, staff and public. All required textbooks, as well as general books and supplies, are available. The Bookstore has a large selection of Christian books, music, gifts, Biola imprinted merchandise such as sweatshirts and t-shirts and offers Bibles in a variety of styles and bindings at discounted prices. During school breaks and vacations the Bookstore has shortened hours. For more information, please call (800) MY-BIOLA, or go online to www.biolabookstore.com.

Computer Store

Located next to the Bookstore, the Computer Store is designed to meet the computing needs of the academic community, offering computers, software and accessories for purchase. Software such as Microsoft, Adobe, and Macromedia are available. The Computer Store keeps different hours than the bookstore. For store hours and more information, call (562) 903-4884; and for product information and pricing, visit the website at www.computerstore.biola.edu.

Financial Information

Biola University seeks to provide a quality education for all its students at the most reasonable cost possible. As a private, non-profit institution, Biola University receives no support from taxes or other public funds. Tuition paid by the students does not cover the costs of providing a quality education. Consequently, every student who attends Biola University receives a substantial subsidy made possible by the gifts of alumni, individual friends, interested churches and, in a few cases, businesses and corporations.

The expenses of students at Biola University are shown in the following schedules and in the individual course descriptions listed in this catalog. Tuition and fees are subject to change in the second year of the two-year catalog. The University reserves the right to change all student charges, modify its services, or change its programs of study should economic conditions, curriculum revisions or national emergency make it necessary to do so.

Application Fee

An application fee of \$45 must accompany each application. This fee is non-refundable. Applications for spring received after January 1, or for fall received after March 1 must be accompanied by a fee of \$55 rather than \$45. Applications for fall graduate study received after July 1 must be accompanied by a fee of \$55.

Room

Amounts reflect two or more occupants.

Per year in residence hall	\$3,830–\$4,230
Per semester	\$1,915–\$2,115

Meal Plan

Meal Plans (required for all undergraduate resident students)

Per year	\$2,530–\$3,540
Per semester	\$1,265–\$1,770

Graduate Student Housing Rates

Biola owns and leases apartments in the local community to provide housing for single and married graduate students. Some apartments are furnished and provide housing for single graduates at a per person, per month rate which is based on the number of occupants per bedroom. Unfurnished one- and two-bedroom units located in two complexes near campus provide housing for couples and singles at a per apartment, per month rate. For information on availability, locations and rates contact Auxiliary Services at grad.housing@biola.edu or at (562) 944-0351, ext. 5814.

Furnished single-student housing:

Double occupancy per bedroom	\$435 / person / month
Single occupancy per bedroom	\$550 / person / month

TUITION INFORMATION 2007 / 2008

School / Degree / Program	Semester Tuition	Annual Tuition	Cost Per Unit	Summer Session 2007 Per Unit	Interterm 2008 Per Unit	Semester Audit Fee Per Unit *
UNDERGRADUATE PROGRAMS						
	12–18 units	12–18 units	1–11, 19+ units			
Undergraduate Tuition	\$12,499	\$24,998	\$1,042	\$453	\$453	\$50
English Language Studies (102–109) (No course may be audited.)	•	•	•	•	•	•
Special Students (non-degree seeking)	\$12,499	\$24,998	\$1,042	\$453	\$453	\$50
School of Professional Studies						
Adult Degree Program (No course may be audited.)	•	•	\$550	•	•	•
English Language Institute (100–101) (No course may be audited.)	•	•	\$471	\$471	\$471	•
GRADUATE PROGRAMS						
School of Arts and Sciences						
Special Students (non-degree seeking)	•	•	\$406	\$406	\$406	\$50
School of Education						
Master's & Credential Programs	•	•	\$406	\$406	\$406	\$50
School of Business †						
Prerequisites and Theology	•	•	\$406	\$406	•	\$50 †
Core & Electives	•	•	\$678	\$678	•	\$50 †
School of Professional Studies (No course may be audited.)						
Master in Organizational Leadership	•	•	\$495	\$495	\$495	
Master in Christian Apologetics	•	•	\$406	\$406	\$406	
Master in Science & Religion	•	•	\$406	\$406	\$406	
School of Intercultural Studies						
Master's Programs & Specials *	•	•	\$406	\$406	\$406	\$50
Doctor of Philosophy	•	•	\$791	\$791	\$791	\$791
Doctor of Missiology	•	•	\$791	\$791	\$791	\$791
Talbot School of Theology						
Master's Programs & Specials	•	•	\$407	\$407	\$407	\$50
Doctor of Education	•	•	\$791	\$791	\$791	\$791
Doctor of Philosophy	•	•	\$791	\$791	\$791	\$791
Doctor of Ministry	•	\$3,440 (12 units)				
Rosemead School of Psychology						
	9–16 units	9–16 units / semester	1–8, 17+ units			
Master of Arts & Specials	\$9,044	\$18,088	\$754	\$754	\$754	\$754
Doctor of Philosophy	\$9,044	\$18,088	\$754	\$754	\$754	\$754
Doctor of Psychology	\$9,044	\$18,088	\$754	\$754	\$754	\$754

Note: Tuition values include Associated Students (A.S.) Fee when applicable.

* Semester Audit Fee charged regardless of credit course load.

† Auditing graduate courses in the School of Business is subject to approval.

This section contains financial information pertaining only to the 2007–2008 academic year.

Unfurnished apartments (married housing)

One-Bedroom	\$785 / month
Two-Bedroom	\$965 / month

General Fees

(In addition to tuition, only as applicable to the individual student.)

***Enrollment Deposit (non-refundable)**

Undergraduate	\$300
Graduate Psychology	\$100
All other programs	\$50

*Upon notice of acceptance, an enrollment deposit is required. This amount is applicable toward the total expenses during the student's last semester of enrollment, but is forfeited if the applicant fails to report for the semester for which application was made, or does not complete a departure card during the final semester.

Arranged Course / Independent Study Fee (\$10 plus add / drop fee)	\$15
Cap and Gown Fee	
Undergraduate	\$25
Graduate	\$40
Change of Class Schedule	
Add / Drop	\$5
Late Add / Drop	\$15
Graduation Petition Late Fee	\$200
Late Application Fee	\$55
Late Course Selection Fee	\$120
Late Course Selection— <i>Any time after scheduled course selection but before end of semester</i>	\$20
Assisted WebReg Fee (continuing students)	\$120
Late WebReg— <i>Any time after scheduled Registration</i>	\$120
Readmission Application Fee	\$15
Replacement Diploma Fee	\$40
Returned Check Fee (per occurrence)	\$20
Room Reservation Deposit	\$250
Special Off-Campus Program Registration Fee	\$35
Assisted Registration Fee	\$120
Transcript Fee	
Official (per copy)	\$6
Unofficial / Student (per copy)	\$3
Rush Transcripts	\$13-\$16
Vehicle Registration estimate (per semester)	\$100
Health Insurance Plan**	
Per semester estimates (fall or spring):	
Student only	\$565
Summer 2008 estimate:	\$189

**Required of all students taking seven units or more unless a current "proof of insurance card" is filed at the time of registration. Fees are subject to change.

Special Fees—Undergraduate

There are special fees for specific labs, clinics, physical education / recreation and camping courses, etc. See course descriptions for fees.

Biola English Placement Exam	\$25
Biola English Placement Exam Challenge (English Language Studies Program students only)	\$25
Chorale Fee (per semester)	\$125
Class and Laboratory Fees (varies)	\$10-\$575
Class Travel Fees (varies)	\$100-\$200
Business Application Fee	\$20
Nursing Application Fee	\$50
Nursing Late Application Fee	\$10
Nursing Activity Fee (per year)	\$25
RN / LVN Nursing Challenge Examination (per theory and per clinical challenge)	\$50
Credit for Prior Learning (CPL) Credit Evaluation Fee (per evaluation)	\$50
SICS Community Enhancement Fee	\$110
Distance Learning Fee	\$15-\$150
Writing Skills Adult Program	\$15-\$150

Special Fees—Graduate

Talbot New Student Fee	\$50
Biola English Placement Exam	\$25
Biola English Placement Exam Challenge (English Language Studies Program students only)	\$25
M.B.A. Program Fee (per trimester)	\$40
Doctor of Ministry Program	
Program Enrollment Fee (non-refundable)	\$100
Thesis-Project Proposal Submission Fee	\$1,000
Graduate Psychology Program	
Admissions Personal Interview Fee (non-refundable)	\$75
Internship Fee (per semester)	\$1,200
Professional Growth Fee (per semester)	\$600

Note: Terminal M.A. students are required to pay the Professional Growth fee for three semesters. Students in the Psy.D. or Ph.D. programs pay the fee for a total of 10 semesters, including those students who enter Rosemead with transfer credit.

Thesis / Dissertation Binding / Microfilming

Binding (per copy)	\$20
(University requires four copies)	
Personal binding (per copy) (optional)	\$20

Microfilming / Indexing (one copy required)

Doctoral Dissertation	\$65
Master's Thesis	\$65

Copyright—dissertation or thesis (optional)

Doctoral Dissertation	\$65
Master's Thesis	\$65

Music Fees

PRIVATE STUDY PER UNIT

One unit guarantees a minimum of 13 one half-hour lessons for the semester. In some cases up to 15 lessons may be possible.

Fee includes the privilege of using practice room one hour per day per unit.

Music Majors: One Unit

One Unit (one half-hour lesson per week)\$310

Two Unit (one hour lesson per week).....\$620

Recital Fees

Junior Recital Fee.....\$35

Senior Recital Fee\$55

Class Instruction

Voice or Guitar\$85

Keyboard (two hours per week)\$115

Chorale\$125

Typical Costs

The combination of tuition, fees and associated expenses at Biola University is sufficiently high that it is necessary for students to carefully calculate their financial resources and costs. The following estimated student budget reflects the average cost to full-time students for the 2007–2008 academic year (nine months):

UNDERGRADUATE

(Based on 12 units per semester)

	With Parents	On-Campus	Off-Campus
Tuition & Fees	\$24,998	\$24,998	\$24,998
Room & Board	\$3,474	\$7,770	\$9,288
Books & Supplies	\$1,386	\$1,386	\$1,386
Personal / Misc.	\$2,898	\$2,142	\$2,520
Transportation	\$990	\$792	\$1,098
Total	\$33,746	\$37,088	\$39,290

GRADUATE: MASTER'S PROGRAMS & SPECIALS

(Based on 9 units per semester)

	With Parents	On-Campus	Off-Campus
Tuition & Fees	\$7,326	\$7,326	\$7,326
Room & Board	\$3,474	\$7,770	\$9,288
Books & Supplies	\$1,386	\$1,386	\$1,386
Personal / Misc.	\$2,898	\$2,142	\$2,520
Transportation	\$990	\$792	\$1,098
Total	\$16,074	\$19,416	\$21,618

DOCTORAL - PH.D. AND D.MISS.

(Based on 9 units per semester)

	With Parents	On-Campus	Off-Campus
Tuition & Fees	\$14,238	\$14,238	\$14,238
Room & Board	\$3,474	\$7,770	\$9,288
Books & Supplies	\$1,386	\$1,386	\$1,386
Personal / Misc.	\$2,898	\$2,142	\$2,520
Transportation	\$990	\$792	\$1,098
Total	\$22,986	\$26,328	\$28,530

GRADUATE PSYCHOLOGY

(Based on 9 units per semester)

	With Parents	On-Campus	Off-Campus
Tuition & Fees	\$18,088	\$18,088	\$18,088
Interterm	\$2,262	\$2,262	\$2,262
Prof. Growth Fee	\$1,200	\$1,200	\$1,200
Room & Board	\$3,474	\$7,770	\$9,288
Books & Supplies	\$1,386	\$1,386	\$1,386
Personal / Misc.	\$2,898	\$2,142	\$2,520
Transportation	\$990	\$792	\$1,098
Total	\$30,298	\$33,640	\$35,842

Payment Options

A student's account must be current (no outstanding balances) prior to re-enrollment in subsequent sessions. Cost of tuition, room and board and special fees may be paid in one of the following ways:

PLAN 1

Payment of each session in full on or before the day of registration.

PLAN 2

A down payment at the time of registration with payment of any remaining balance by the first payment due date (October 15—fall semester; March 15—spring semester). Down payments include 60% of the balance of tuition, room and board, class fees and vehicle registration less confirmed financial aid plus 100% of insurance charges. No finance charges are assessed.

PLAN 3

A down payment as described in PLAN 2 with the remaining balance in three payments (October-December or March-May). A finance charge of 1.5% per month of the first \$1,000 of unpaid balance and 1% per month of unpaid balance over \$1,000 is added at each billing to carry the account. All payments are due in the Student Accounting Office on or before the 15th of the month as indicated in the billing summary.

Personal Checks

All personal checks submitted for any payment to the University for any charge or payment will have your student ID number written on them. If you prefer not to have your ID number written on your check, please submit your payment by cashier's check,

money order or when appropriate (other than “mail-in” payments) in cash. University staff will write student ID numbers on checks where a student has not already done so.

Down Payment

Minimum down payments¹ are calculated according to the following schedule:

	Undergraduate ¹ 12–18 units	Master’s & Special Programs ^{1 & 3} 9 units
On-Campus	\$9,381	\$4,529
Off-Campus	\$7,500	\$2,198
1–3 units	100%	100%
4–6 units	75%	75%
7 units & above	60%	60%

	Ph.D. & D.Miss. ^{1 & 3} 9 units	Graduate Psychology ² 9–16 units
On-Campus	\$6,603	\$9,697
Off-Campus	\$4,272	\$6,783
1–3 units	100%	100%
4–6 units	75%	75%
7 units & above	60%	75%

Notes

- Down payments include the amounts shown on this schedule plus the applicable percentages for class fees. In addition to the above, charges for vehicle registration and health insurance must be paid in full at the time of registration.
- Down payments in the graduate psychology program include the amounts shown on this schedule plus the applicable percentages for class fees. In addition to the above, charges for vehicle registration and health insurance must be paid in full plus 75% of the applicable Professional Growth Fee at the time of registration.
- Assumes 9 units per semester.

Finance Charges

A finance charge of 1.5% per month of the first \$1,000 of unpaid balance and 1% per month of unpaid balance over \$1,000 is added at each billing to carry the account. Transcripts (official and unofficial) are withheld if a student has an outstanding obligation to the University or is in default on any government based loans. All payments to a student’s account after enrollment should be addressed as follows:

Accounting Department

Biola University
13800 Biola Avenue
La Mirada, CA 90639-0001

In addition, to insure timely processing, the student name and ID number must be clearly noted on all payments. A student is not registered and cannot attend classes until satisfactory financial arrangements have been made with the Student Accounting Office.

REFUNDS—WITHDRAWAL

Inasmuch as faculty engagements and other commitments are made by the University for the entire year in advance, the following refund schedule has been established in order that the University and the student may share the loss equitably when it is necessary for a student to withdraw from school:

Refund schedule for BOLD (see program Student Handbook)

FALL & SPRING SEMESTER REFUND POLICY

Withdrawal within the first two weeks of classes:

- Tuition: full amount, less enrollment deposit (students with six or fewer units, \$25; auditors, \$20).
- Room: end of the week in which the student officially checks out of the residence hall.

Withdrawal after the second week and before the end of the eighth week of classes (except for special programs):

- Tuition: pro-rated as of end of week in which student withdraws.

Week 3	80%
Week 4	74%
Week 5	67%
Week 6	60%
Week 7	54%
Week 8	47%

- Room: end of the week in which the student officially checks out of the residence hall.

Withdrawals after eighth week of classes:

- Tuition: No refund.
- Room: end of the week in which the student officially checks out the residence hall.

First-time students receiving Federal Student Financial Assistance are subject to the Statutory Pro Rata Refund as prescribed by federal law.

INTERTERM & SUMMER SESSION REFUND POLICY

- Room and Board is pro-rated to the end of the week of official withdrawal.

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2. \$25 of the tuition charge is considered a registration fee and is non-refundable.
 3. Official withdrawal from summer session must be made through the Office of the Registrar. Refund rates are determined by the date in which the written request for registration change or withdrawal was made. Refunds are subject to the following schedule:

- First two-days: complete refund.
- In a three or five week class, 70% day three and four, 30% refunded during the second week, none thereafter.
- Classes that do not fall within the regular session dates will still follow the refund schedule under the first session. All arranged courses follow the refund schedule of the first session.

No course may be dropped after its ending date, and no tuition will be refunded if a student unofficially withdraws after the final day to officially drop a class has passed. Class fees are not refundable after the second day of the session.

Tuition refunds for class changes (where applicable) will be made in the same manner as refunds for withdrawals (i.e., full refund within first two weeks of classes and pro-rated refund after second week until end of eighth week).

All refunds must be requested by properly completing and submitting a departure card or class drop form, the official withdrawal date determining the amount of refund. Class, laboratory, health, insurance, parking, activity and other fees are refundable only if withdrawal is on or before the final date of late registration.

Music fees are for private music lessons and are refundable in the same manner as tuition, except no refund after the sixth week.

OUTSTANDING BALANCES

As Biola is an educational institution, any balance owing on a student's account is an extension of credit by the University and is considered an educational loan within the meaning of section 523 (a) (8) of the U.S. Bankruptcy Code. If a loan becomes in default, Biola may disclose the default, along with other relevant information, to credit bureau organizations and turn the educational loan over to a collection agency for collection. Should this action be instituted by the University, there will be additional charges for reasonable collection of the balance due. All transcripts and diplomas shall be withheld until the outstanding amount is paid in full. An account is considered paid in full when all checks clear the bank.

REFUNDS—OVERPAYMENT

Payments to student accounts which result in a credit balance will be refunded upon request, or in accordance with cash management regulations as required by federal regulations for students having federal aid. Requests for adjustments to charges must be made within four months from the date of the student's statement on which the charge first appears.